

**MIDDLESEX HOSPITAL ALLIANCE**  
**BOARD OF DIRECTORS MEETING**  
**Wednesday, February 24, 2016**  
**SMGH Boardroom**  
**1730 hours**

**Present:** D. Butler (Board Chair)  
J. Barnett  
R. McRae  
B. Montgomery  
R. Shea  
B. Twyford  
N. Vander Gulik  
C. Waters  
S. Whittall  
K. Williams

**Regrets:** N. MacLean  
V. Rajgopal

**Guests:** S. Ouellet

Ex-Officio

J. Dreyer  
G. Perkin (t/c)  
N. Maltby  
A. Smith  
T. Stepanuik  
C. Swan, Recorder

**1. CALL TO ORDER**

The Chair called the meeting to order at 1730 hours.

**2. APPROVAL OF AGENDA**

**MOTION**  
**BG: 68/15**

**A motion was made and seconded BE IT RESOLVED THAT:**

The amended agenda be accepted as presented.

**CARRIED**

**3. DECLARATION OF INTEREST**

The Chair stated that each board member must declare a conflict of interest at the appropriate time on any item within the agenda if a member may have a vested interest.

**4. OPENING REMARKS – D. Butler, Chair**

• Bill Montgomery

On behalf of the Board of Directors, the Board Chair thanked Bill for his dedication and contributions to the MHA Board over the past 3 years. Bill has served on Planning and Resources, and has been the Board Representative on the FCHS Foundation. Bill has also been an active volunteer with the Rotary Club, recently organizing to fill a container with medical equipment and supplies to send to South Africa. Best wishes were extended to Bill and his wife as they move on to the next chapter in their lives.

- There are a number of meetings with minutes under the Consent Agenda. Of note, there was no Resource Committee Meeting in February. The Budget for 2016/17 is very challenging and by deferring this meeting, this provided leadership with additional time to work through the budget process. The Resources Committee will be scheduled to meet in early March. A subsequent meeting will be held later in the month if necessary.

**5. STORY TELLING – N. Maltby**

N. Maltby shared two stories. The first was a thank you from a patient who was admitted to One South at SMGH. This patient expressed appreciation to the entire team including physicians, nurses and clinical staff as well as the housekeeping and dietary staff who cared for her during her stay.

The second was a thank you from an Executive at Bayshore Health who had a knee replacement at SMGH. The patient is doing well and was highly complimentary of the entire team!

**6. CONSENT AGENDA**

Items listed under the Consent Agenda were included with the Board package.

In the Chief of Staff Report, a Privacy Issue was reported. Dr. Perkin provided clarification about this issue involving a physician inappropriately accessing his/her family members' electronic medical records. The inappropriateness of this access has been discussed with the physician and measures put in place to prevent any future re-occurrence.

**MOTION**

**BG: 69/15**

**A motion was made and seconded, BE IT RESOLVED THAT:**

All Consent Agenda items, motions and recommendations be accepted as presented.

**CARRIED**

**7. CEO REPORT – T. Stepanuik**

The CEO report was included in the board package. The following information was discussed:

- Hats Off
- SW LHIN Quality Awards - MHA is preparing submissions for two initiatives.
- SHHA/MHA Collaboration – Liz Kendall has been appointed Interim HR Director at SHHA.
- Due to the positive forecast fiscal year end at SMGH and our commitment to our patients, additional OR days have been provided to address wait time. Drs. Rogelstad, Raymond, Chant, Rajgopal and Jain have all accepted the additional OR times allotted, Drs. Ferguson and Marignani were unable to utilize the additional time for various reasons

**MOTION**

**BG: 70/15**

**A motion was made and seconded, BE IT RESOLVED THAT:**

The Report of the President and Chief Executive Officer be accepted as presented.

**CARRIED**

## **8. STRATEGIC ISSUES**

### **8.1 Clinical Services Plan Update – D. Butler**

- Clinical Services Planning kicked off this month. The Board Chair attended the first meeting of each of the 4 panels. People were engaged and participating fully with lots of discussion. T. Stepanuik and Dr. G. Perkin have also attended various panel meetings. The members are very engaged in the discussion and planning. Recommendations of the panels will be prepared for review by the Board Clinical Services Committee and discussion by the Board at the upcoming retreat.
- As well as the panel meetings, additional meetings have been scheduled for March 8 and 9 for J. Whaley to meet with various focus groups including SMGH and FCHS Foundations, Municipal representatives and staff.

### **8.2 Surgical Volumes – T. Stepanuik**

In the month of March, no surgeries were scheduled for 8 OR blocks. It is forecast that SMGH will end fiscal year 2015/16 with a substantial surplus. To better serve our patients and address the lengthy wait times for surgeries, one time additional OR allocations have been provided for ophthalmology, otolaryngology, plastics, orthopaedics, urology and general surgery.

### **8.3 SW LHIN Stroke Consolidation – T. Stepanuik**

A briefing note was distributed with the board package outlining the current status of the SW LHIN Proposed Consolidation Stroke Services. A business case to the MOHLTC was submitted by the SW LHIN on July 31, 2015 to address the transitional and ongoing funding requirements related to the Stroke Phase 1 – Future State of Stroke Care Directional Recommendations. The business case outlined the required funding to realign acute stroke care from 27 hospital sites to 8 providing both acute and rehabilitative care. The LHIN received written confirmation and a funding letter from the MOHLTC on February 5, 2016, with approval for base funding of \$1.72 M, which is less than the \$2M requested. The Phase 2 project is to develop a set of recommendations for post-hospital stroke care.

Very little information has been provided regarding timelines for rollout as much planning is required before the strategy can be implemented.

Updates will be provided as planning continues.

### **8.4 HSAA – T. Stepanuik**

Under the Local Health System Integration Act (LHSIA), each LHIN is required to enter into a Hospital Service Accountability Agreement (HSAA) annually. This agreement discusses funding, planning allocations, reporting, performance management, performance obligations, etc. As previously reported, the Provincial working group recommended that the HSAA 2016/17 Amending Agreement covering the period April 1, 2016 to June 30, 2016 be signed. It is our understanding that the SW LHIN Board is reviewing the amended agreement. In essence, this will result in an extension of three months to allow additional time to finalize a new provincial agreement template, with the new HSAA being effective July 1, 2016. Hospitals have not received the newly designed HSAA for review. Further information will be provided as received.

## **8.5 2014-17 Multi-Sector Service Accountability Agreement (M-SAA) – T. Stepanuik**

The amendment of the 2014-17 Multi-Sector Service Accountability Agreement (M-SAA) and schedules for 2016/17 were received from the SWLHIN on Friday, February 19, 2016. The 2014-17 M-SAA Agreement for 2016/17 is similar to the 2015/16 agreement, with no increase in funding.

It is recommended that the MHA Board of Directors authorize the Board Chair and President & Chief Executive Officer to execute the Four Counties Health Services and South West Local Health Integration Network's Multi-Sector Accountability Agreement (M-SAA) April 1, 2014 – March 31, 2017 for fiscal year 2016/17.

### **MOTION**

**BG: 71/15**

**A motion was made and seconded, BE IT RESOLVED THAT:**

The Middlesex Hospital Alliance Board of Directors authorizes the Board Chair and President and Chief Executive Officer to execute the Four Counties Health Services and South West Local Health Integration Network's Multi-Sector Accountability Agreement (M-SAA) April 1, 2014 – March 31, 2016 for fiscal year 2016/17.

**CARRIED**

## **9. Business Arising**

### **9.1 Professional Services Building Update – A. Smith**

The Agreement with UWO should be signed soon. Once signed, an RFP will be issued for the project with the hopes of a fall start for the construction of the building.

### **9.2 Trane Update – A. Smith**

A second funding option for this project has been presented and is currently under review. This option will be compared with the Scotia Bank Option to see which provides the better option for MHA to pursue.

### **9.3 FCHS Endoscopy – N. Maltby & Dr. J. Dreyer**

Dr. Eberhard has provided care to the clients in the FCHS catchment for many years. He holds weekly clinics in Ambulatory Care and provides endoscopy services 2x/month. Following discussion with Dr. Eberhard and further consideration of this service, the decision has been rendered to continue providing endoscopy clinics at FCHS.

## **10. New Business**

### **10.1 2016/17 Capital Budget – A. Smith**

The draft capital plan is being finalized for presentation to the Resources Committee in March for review and approval.

### **10.2 Joint Meeting between MHA and SMGH Foundation Executive – D. Butler**

The Executive of MHA and the SMGH Foundation Executive have started to meet quarterly. The first meeting was held on February 8. The Hospital is pleased with the Strategic Planning process that the Foundation has embarked upon. The goals around percentage of expenses to revenue have been discussed and embraced by the Foundation. The focus of the Board will continue to be how to assist the Foundation to increase their fundraising dollars. It is critical that the Hospital and Foundations work together so that we are able to provide for our clients.

### **10.3 MHA Hats Off Awards – D. Butler**

The Hats Off program is a way to formally recognize the special efforts put forth, the extra mile gone, the outstanding accomplishments and the heroic or everyday efforts that exemplify our values and ensure quality care for our patients.

The Board of Directors award is given to acknowledge contributions toward the advancement of institutional care in health and recognize the individual(s) whose exemplary behavior(s) and/or achievement(s) has resulted in improvements to the health services offered by either site of the MHA.

In January of 2015, the FCHS Foundation embarked on its largest fundraising campaign yet - \$700,000 to fund a new state-of-the-art Diagnostic Imaging Suite for Four Counties - and – within one year the funds were raised and the new suite completed which is an amazing accomplishment!

For these reasons, it is the recommendation of the Board Chair that the Board of Directors endorse the nomination of the FCHS Foundation Board and Staff for the Board of Directors Hats Off Award.

### **MOTION**

**BG: 72/15**

**A motion was made and seconded, BE IT RESOLVED THAT:**

The Middlesex Hospital Alliance Board of Directors endorses the recommendation of the Board Chair to nominate the FCHS Foundation Board and Staff for the Board of Directors Hats Off Award.

**CARRIED**

### **11. CORRESPONDENCE AND ANNOUNCEMENTS**

11.1 SW LHIN 2015-16 Q2

11.2 BPSAA Reporting

### **12. COMING EVENTS**

12.1 MHA Service Awards – Tuesday, March 29, Caradoc Sands

12.2 SMGH Foundation Upcoming Events

### **13. ADJOURNMENT**

The meeting adjourned at 1840 hours. All staff and ex-officio board members left the meeting.

### **14. INDEPENDENT DIRECTOR SESSION**

The elected Directors held a 15-minute independent director session.



Dawn Butler  
Chair



Todd Stepanuk  
CEO & Secretary

Cathy Swan  
Recording Secretary