

MIDDLESEX HOSPITAL ALLIANCE
BOARD OF DIRECTORS MEETING
Wednesday, March 30, 2016
SMGH Auditorium
1730 hours

Present: D. Butler (Board Chair)
J. Barnett
N. MacLean (t/c)
R. McRae
R. Shea
B. Twyford
N. Vander Gulik
C. Waters
S. Whittall
K. Williams

Ex-Officio

V. Rajgopal
G. Perkin
A. Smith
T. Stepanuik
C. Swan, Recorder

Regrets: J. Dreyer
N. Maltby
S. Ouellet

Guests: S. Bourne, SHHA
C. Goldbolt, SHHA
R. Morley, SHHA
M. Robertson

1. CALL TO ORDER

The Chair called the meeting to order at 1730 hours. A warm welcome was extended to guests attending this meeting from South Huron Hospital Association (SHHA) Board of Directors – Rob Morley, Vice Chair, Christina Godbolt, Secretary and Shelley Bourne, Auxiliary Representative.

2. APPROVAL OF AGENDA

The Board Chair requested that Agenda Items 8.4 and 8.5 be moved to the In Camera Session and not discussed under Strategic Issues.

MOTION

BG: 73/15

A motion was made and seconded BE IT RESOLVED THAT:

The agenda be accepted as amended.

CARRIED

3. DECLARATION OF INTEREST

The Chair stated that each board member must declare a conflict of interest at the appropriate time on any item within the agenda if a member may have a vested interest.

4. OPENING REMARKS – D. Butler, Chair

- Due to the length of this evening’s agenda, there will be no educational presentation.
- A LHIN/Chair dinner meeting was held in Goderich for smaller hospitals with shared governance practices. This was a very open and informative/learning meeting where all in attendance shared their governance models. I also had the opportunity to meet with SHHA Chair, John McNeilly.

- The Clinical Steering Committee met with Panel Chairs on March 9, 2016, to receive an update on the progress of the panels. The Chairs will be providing an overview to the Board this evening, with detailed reports shared at the Board Retreat scheduled for April 30.
- The Resources Committee held two meetings in March. Several Agenda items for tonight's meeting have been brought forward from these meetings.
- Service Awards for staff and physicians were held last evening.
- Dr. G. Perkin and the Board Chair each entered a team in the FCHS Foundation Bonspiel earlier this month. Mr. Howard VanDer Hoof has organized this event for 21 years and has raised over \$29,000 for the hospital. He donated \$1,000 from this year's proceeds to the hospital and it is my understanding that a subsequent donation will be made.
- SMGH Foundation Strategic Planning Retreat March 29 and 30 was attended by T. Stepanuik and Board Chair. The SMGH Foundation Board is aligning its plan with the MHA Strategic Plan.

5. STORY TELLING – M. Robertson

M. Robertson shared a story about a 61 year old patient who has Huntington's disease, the many complications associated with this disease and her family members' differing opinions about treatment. Dr. Rob Butcher, the MHA Ethicist was called for a consult on this very difficult case. Currently the patient is much improved and is stable. Moving forward, the hospital is planning to make application to the Consent and Capacity Board to review this case and provide assistance for care and treatment of this patient moving forward due to the difficulties and differing opinions of her family.

6. CONSENT AGENDA

Items listed under the Consent Agenda were included with the Board package.

MOTION

BG: 74/15

A motion was made and seconded, BE IT RESOLVED THAT:

All Consent Agenda items, motions and recommendations be accepted as presented.

CARRIED

7. CEO REPORT – T. Stepanuik

The CEO report was included in the board package. Due to the length of the Board Agenda for the meeting, the President & CEO did not discuss the report in detail. Many of the topics would be discussed during the meeting.

MOTION

BG: 75/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Report of the President and Chief Executive Officer be accepted as presented.

CARRIED

8. STRATEGIC ISSUES

8.1 MHA Quality Improvement Plan (QIP) 2016-17 – M. Robertson

M. Robertson reviewed the 2016-17 MHA Quality Improvement Plan Indicators, planned changes and new indicators for 2016/17 together with the narrative, which were distributed to the Board of Directors for review prior to the meeting.

MOTION

BG: 76/14

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors approves the recommendation of the Quality Committee to approve the Quality Improvement Plan (QIP) 2016-17 for Middlesex Hospital Alliance as presented.

CARRIED

8.2 Clinical Services Planning Update – Panel Chairs

Panel updates were provided by K. Williams, Surgical Panel Chair, S. Whittall, OB Panel Chair, N. Vander Gulik, ER/Ambulatory Care Panel Chair and B. Twyford, Medicine Panel Chair. Detailed reports will be prepared for discussion at the upcoming Board Member retreat scheduled for Saturday, April 30, 2016.

8.3 H-SAA Extension Approval (SMGH and FCHS) – R. McRae

H-SAA Amending Agreements covering the term April 1, 2016 to June 30, 2016, were received from the LHIN. The Resources Committee recommends that the Board Chair and President and CEO execute the Amending Agreements for Strathroy Middlesex General Hospital and Four Counties Health Services.

MOTION

BG: 77/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors endorses the Board Chair and President & Chief Executive Officer to execute Four Counties Health Services and Strathroy Middlesex General Hospital 2008-17 H-SAA Amending Agreements with the South West Local Health Integration Network.

CARRIED

8.6 Professional Services Building Update – T. Stepanuik

Dr. V. Rajgopal declared a Conflict of Interest and was excused from the meeting during this discussion.

The University of Western Ontario has signed off on the term sheet for the Professional Services Building at the SMGH site. Under the Public Hospitals Act (Section 4(4)) the hospital is obligated to submit a request to the SW LHIN for approval to lease or sell hospital property. This request will be in the form of a business case.

An RFP/RFI is in the process of being finalized. As this project is a land lease, there is no requirement to go to a public tender therefore MHA has opted to issue an invitational RFP/RFI.

Prior to continuing with this project, Board approval is required. The Chair of the Resources Committee presented the following motion for the Board of Directors' consideration and approval.

MOTION

BG: 78/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors endorses approval of the following recommendations for the Professional Services Building at SMGH made by the Resources Committee:

1. Approval to lease a portion of SMGH land for the Professional Services Building;

2. Authorization for the President & CEO and Board Chair to sign on behalf of MHA, the Term Sheet with the University of Western Ontario;
3. Authorization to create an RFP for the project; and
4. Request approval from the SW LHIN to lease a portion of the SMGH land as per the Public Hospitals Act 4(4).

CARRIED

Dr. V. Rajgopal rejoined the meeting.

9. Business Arising

9.1 OTN Feedback – FCHS COPD Clinic – S. Ouellet

A copy of a recent media release announcing the introduction of the FCHS COPD Clinic through OTN was submitted for the Board's information. This clinic will ensure that the COPD services continue to be maintained and offered to patients close to home.

10. New Business

10.1 2016/17 Capital Plans – A. Smith

Strathroy Middlesex General Hospital

The finalized 2016/17 SMGH funding commitment from the Foundation was presented and discussed. The total funding commitment for 2016/17 is \$1,010,482, which includes ongoing support for several operating cost items, leaving a net of \$677,528 for new capital equipment. The SMGH capital prioritized equipment list totals \$962.7k, leaving a shortfall of approximately \$300,000. Approximately 1/3 of the capital equipment funds will be used for necessary IT upgrades. DI renovations for BAP are not included in the capital list. The shortfall for capital equipment will be funded by the hospital.

MOTION

BG: 79/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors endorses the recommendation of the Resources Committee to approve the MHA Capital Plan 2016/17 for Strathroy Middlesex General Hospital as presented.

CARRIED

Four Counties Health Services

The expected transfer from the FCHS Foundation is between \$200,000 and \$300,000. The capital equipment list for FCHS for 2016/17 totals \$485.7k, much of which is for necessary IT upgrades. Funds required for the 2016/17 capital equipment in addition to those raised by the Foundation will be taken from the FCHS Reserves.

MOTION

BG: 80/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors endorses the recommendation of the Resources Committee to approve the MHA Capital Plan 2016/17 for Four Counties Health Services as presented.

CARRIED

10.2 2016/17 Operating Plans – A. Smith

Assumptions and general pressures for both SMGH and FCHS were presented and discussed. Other issues specific to each hospital were also presented and discussed. Both hospitals have received a 1% base increase. Significant unknowns for SMGH include the HBAM funding impact and additional QbP impact.

Following a lengthy discussion and a question and answer period, the Chair of the Resources Committee presented the following motions to approve the 2016/17 Operating Plans for SMGH and FCHS.

Strathroy Middlesex General Hospital

MOTION
BG: 81/15

A motion was made and seconded, BE IT RESOLVED THAT:

Based on the knowledge that the funding allocation assumptions may change, given that the Province has indicated a significant change in the funding methodology and that the HBAM results have not been released and QBP allocations have yet to be known, it is not reasonable to mandate management to achieve a balanced budget position at this time. The Middlesex Hospital Alliance Board of Directors endorses the recommendation of the Resources Committee that Strathroy Middlesex General Hospital (SMGH) submit a 2016/17 operating plan that represents a 0.75% total margin deficit in the amount of (\$259,000) and that Management, during the course of the year, develop appropriate plans to ensure the hospital finishes 2016/17 fiscal year in a balanced position.

CARRIED

Four Counties Health Services

MOTION
BG: 82/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors endorses the recommendation of the Resources Committee that Four Counties Health Services submit a 2016/17 operating plan that represents a 0.75% total margin deficit in the amount of (\$90,000) and that Management, during the course of the year, develop appropriate plans to ensure the hospital finishes 2016/17 fiscal year in a balanced position.

CARRIED

10.3 Physician Assisted Dying – T. Stepanuik

T. Stepanuik made a presentation to the MHA Board of Directors on *End of Life Care – Physician Assisted Dying*. This is one of the most complex and sensitive issues that the system has had to encounter and it is one that adds an entirely new and permanent dimension to healthcare services. This represents a very emotionally charged topic with little guidance existing for the industry.

For MHA, like other hospitals, there are still more questions than answers. The approach for MHA going forward will be to review CPSO guidelines, review Joint Centre for Bio Ethics Documents, create general interim information for patients, identify MHA providers willing to support the provision of PAD and engage MHA family proactively to hear their concerns and needs. MHA is obligated to develop an organizational response to the new legislation once it is introduced.

Further updates will be provided as learned.

11. CORRESPONDENCE AND ANNOUNCEMENTS

- 11.1 OHA's President's Report
- 11.2 Summary of SW LHIN Patients First Engagement Sessions
- 11.3 CCAC Response to Public Consultation for Patient's First

12. COMING EVENTS

- 12.1 MHA April Board Meeting – April 27, 2016 – FCHS site
- 12.2 MHA Board Retreat – April 30, 2016 – SMGH Boardroom 0900 – 1230 hrs

12.3 SMGH Foundation Coming Events: Busting Out, Quilts for Body & Soul, Cancer Golf Tournament, Colour Run

12.4 FCHS Foundation Annual Golf Tournament – July 15, 2016

12.5 MHA June Board Meeting and AGM – Wednesday, June 8, 2016

Prior to the in camera session, the Board Chair thanked the Board Members from SHHA for joining the MHA Board this evening. Members of the MHA Board will be invited to attend a board meeting at SHHA in the near future. R. Morley, C. Godbolt and S. Bourne left the meeting.

13. IN CAMERA

MOTION

BG: 83/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors convene to an incamera session to discuss the following:

1. TRANE Update
2. Pre Capital Submission SMGH Main Electrical System Replacement
3. Physician Credentials
4. MHA/SHHA CEO Agreement Extension

CARRIED

MOTION

BG: 84/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors rise out of camera and report.

CARRIED

13.1 Pre Capital Submission SMGH Main Electrical System Replacement

MOTION

BG: 85/15

A motion was made and seconded, BE IT RESOLVED THAT:

The Middlesex Hospital Alliance Board of Directors endorses the recommendation of the Resources Committee that the President & CEO and CFO be authorized to meet with Trane to discuss renegotiation of the current agreement with a reduction in scope and focus on key elements that will net a positive return.

CARRIED

13.2 TRANE Update

MOTION

BG: 86/15

A motion was made and seconded, BE IT RESOLVED THAT:

The MHA Board of Directors supports the Pre-Capital Submission for \$4.48M to the Ministry of Health/LHIN Capital Working Group for funds to replace the SMGH Electrical Switchgear/EM Generation equipment at SMGH. If approved, the Ministry would fund 90% of the cost of the project with 10% or \$450,000 to be funded through community share.

CARRIED

13.3 Credentials

MOTION

BG: 87/15

A motion was made and seconded, BE IT RESOLVED THAT:

Upon the recommendation of Dr. Gary Perkin, Chief of Staff on behalf of the Medical Advisory Committee, the physician applications privileges provided in camera be accepted as presented.

CARRIED

13.4 MHA/SHHA CEO Agreement Extension – K. Williams

MOTION

BG: 88/15

A motion was made and seconded, BE IT RESOLVED THAT:

The MHA Board of Directors endorses the extension of the President & CEO Agreement between Middlesex Hospital Alliance and South Huron Hospital Association.

CARRIED

14. ADJOURNMENT

The meeting adjourned at 8:55 hours. All staff and ex-officio board members left the meeting.

15. INDEPENDENT DIRECTOR SESSION

Due to the length of tonight's meeting, there was no independent director session.



Dawn Butler
Chair



Todd Stepanuik
CEO & Secretary

Cathy Swan
Recording Secretary