

Middlesex Hospital Alliance Motion Tracker - 2023

Date	Title	Motion	Follow-up action
<p><b>January 25, 2023</b></p>	<p>8.1B 2023/24 Hospital Annual Planning Submission (HAPS)</p>	<p><i>That the Middlesex Hospital Alliance Board of Directors approves what it considers to be an acceptable level of deficit for submission to Ontario Health for the 2023/24 Hospital Annual Planning Submission for Strathroy Middlesex General Hospital and Four Counties Health Services as recommended by the Resource Committee of the Board</i></p> <ul style="list-style-type: none"> <li>• SMGH – \$3,025,141 deficit</li> <li>• FCHS – \$813,560 deficit</li> </ul>	<p>√ HAPS submitted</p>
	<p><b>8.2</b> Foundation Directors Cross Representation on the MHA Board</p>	<p><del><i>THAT the Middlesex Hospital Alliance Board of Directors approves a member of the Strathroy Middlesex General Hospital Foundation and a member of the Four Counties Health Services Foundation to sit on the MHA Board as a voting member. There will be no more than one (1) person sitting on the Hospital Board at any given time directly affiliated with either the SMGH Foundation or the FCHS Foundation.</i></del></p>	<p>Motion was Defeated</p>
<p><b>Feb 22, 2023</b></p>	<p><b>8.2 ( 1) 2023/24 Quality Improvement Plan</b></p>	<p><i>That the Middlesex Hospital Board of Directors approves the recommendation by the Quality, Patient Safety and Risk Management Committee for the following 2023/24 Quality Improvement Indicators.</i></p> <ol style="list-style-type: none"> <li>1. Percentage of discharge summaries sent from hospital to community care providers within 48 hours of discharge.</li> <li>2. Percentage of patients discharged from hospital for whom medication reconciliation is provided</li> <li>3. Did patients feel they received adequate information about their health and their care at discharge</li> <li>4. Number of workplace violence incidents overall</li> <li>5. Hand Washing Compliance - Moment 1 (before touching a patient) by Hospital Care Provider</li> <li>6. Inpatient Falls with Serious harm</li> <li>7. Percentage of MHA leaders that have taken designated Justice, Equity, Diversity and Inclusion training</li> </ol>	<p>√ With approval of the 2023/24 QIP Indicators, management will finalize the QIP narrative and the final submission will be provided to the MHA Board for approval at its March 29, 2023 meeting.</p>

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	<b>8.2 ( 1) 2023/24 Quality Improvement Plan - Indicators to Measure Pay at Risk 2023/24</b>	<p><i>That the Middlesex Hospital Board of Directors approves the recommendation by the Quality, Patient Safety and Risk Management Committee to measure Executive Compensation “pay at risk” with a 2% holdback for the President &amp; CEO, VP Clinical Services &amp; CNO, VP Finance/CFO and VP Strategic Partnerships for 2023/24 on the following indicators:</i></p> <ul style="list-style-type: none"> <li>• <i>Percentage of discharge summaries sent from hospital to community care providers within 48 hours of discharge.</i></li> <li>• <i>Percentage of MHA leaders that have taken designated Justice, Equity, Diversity and Inclusion training</i></li> </ul>	<p>√ Holdback letters were completed for SLC members</p>
<b>March 29, 2023</b>	<b>7.2 2023/24 Quality Improvement Plan</b>	<p><i>That the Middlesex Hospital Alliance Board of Directors approves the 2023/24 Quality Improvement Plan Narrative and Work plan as presented and authorizes the Board Chair, Quality Committee Chair and the President &amp; CEO to sign for submission to Health Quality Ontario by March 31, 2023.</i></p>	<p>√ submitted and posted on the MHA website  <a href="https://mhalliance.on.ca">Quality Improvement Plan - Middlesex Hospital Alliance (mhalliance.on.ca)</a></p>
	<b>7.3A Deputy Chief of Staff Evaluation - 2023</b>	<p><i>That the Middlesex Hospital Alliance Board of Director’s approves the recommendation by the Governance Committee to forgo the 2023 Performance review for the MHA Deputy Chief of Staff.</i></p>	<p>√</p>
	<b>7.3B Governance Policies</b> <ul style="list-style-type: none"> <li>• <b>Policy 2.12 Board Attendance</b></li> </ul>	<p><i>That the Middlesex Hospital Alliance Board of Directors approves the Board of Directors and Community representatives Attendance Policy as amended as a recommendation by the Governance Committee.</i></p>	<p>√ Updated policy in files and Board portal</p>
	<ul style="list-style-type: none"> <li>• <b>Policy 2.13 Leave of Absence</b></li> </ul>	<p><i>That the Middlesex Hospital Alliance Board of Directors approves the Board of Directors and Community representatives Leave of Absence Policy as amended as a recommendation by the Governance Committee.</i></p>	<p>√ Updated policy in files and Board portal</p>
	<ul style="list-style-type: none"> <li>• <b>Policy 3.2 Communication Policy</b></li> </ul>	<p><i>That the Middlesex Hospital Alliance Board of Directors approves the Board Communication Policy as amended as a recommendation by the Governance Committee.</i></p>	<p>√ Updated policy in files and Board portal</p>

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	<ul style="list-style-type: none"> <li>Policy 3.3 Code of Conduct for Directors</li> </ul>	<i>That the Middlesex Hospital Alliance Board of Directors approves the Board Code of Conduct Policy as amended as a recommendation by the Governance Committee.</i>	✓ Updated policy in files and Board portal
	<b>7.3A NEW: ONCA/Amalgamation Adhoc Committee</b>	<i>THAT The Middlesex Hospital Alliance Board of Directors approves that the MHA ONCA/Amalgamation Adhoc Committee be disbanded and the Committee membership advise of the same. The MHA Governance Committee will proceed with their deliverables of ensuring that the MHA is ONCA compliant by October 2024.</i>	✓ ONCA/Amalgamation Adhoc Committee be disbanded at this time.
	<b>7.4 Capital Redevelopment Committee</b>	<i>THAT the Middlesex Hospital Alliance Board of Directors agrees to disband the Board Adhoc Capital Planning Committee and advises Committee members.</i>	✓ the Board Adhoc Capital Planning Committee was disbanded
<b>April 26, 2023</b>	<b>7.1 HSAA extension</b>	<i>That The Middlesex Hospital Alliance Board of Directors approves the request for an extension to the Hospital Service Accountability Agreement for Four Counties Health Services and Strathroy Middlesex General Hospital for three (3) months (until June 30, 2023) as a recommendation by the Resources Committee of the Board and as defined by Ontario Health. The management team will prepare the official request to Ontario Health.</i>	✓ S Griffin advised OH
	<b>7.2 MHA Annual Members Meeting</b>	<i>THAT The Middlesex Hospital Alliance Board of Directors approves the Annual Members meeting date to be scheduled on Wednesday June 28, 2023 following the regularly scheduled Board of Directors meeting. The Business meeting will follow. The Board of Directors approves the timeline associated with receiving the year end March 31, 2023 Audited Financial Statements and the Audit report as recommendations from the Resources Committee</i>	✓ Date scheduled in calendar
	<b>7.3 Governance Policies</b> <ul style="list-style-type: none"> <li>Policy 3.6 Confidentiality Policy</li> </ul>	<i>That the Middlesex Hospital Alliance Board of Directors approves the Board Confidentiality Policy as amended as a recommendation by the Governance Committee.</i>	✓ Updated in policy manual and our Board Portal

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May 31, 2023	<b>8.2A Board of Directors recruitment</b>	<p><i>THAT The Middlesex Hospital Alliance Board of Directors approves the appointment of Nan Brooks to the current vacant Board Director position as a recommendation by the Middlesex Hospital Alliance Governance Committee of the Board.</i></p> <p><i>THAT The Middlesex Hospital Alliance Board of Directors approves the appointment of Richard Trotter and Dr Sameer Elsayed as Board Directors to the Middlesex Hospital Alliance Board of Directors commencing for the 2023/24 Board cycle as a recommendation by the Middlesex Hospital Alliance Governance Committee of the Board.</i></p> <p><i>THAT The Middlesex Hospital Alliance Board of Directors approves the appointment of Ashley Podolinsky as a Board Community representative for the 2023/24 Board cycle, and to sit on the Resources Committee of the Board as a recommendation by the Middlesex Hospital Alliance Governance Committee of the Board.</i></p>	<p>the appointment of Nan Brooks is effectively immediately. (May 31<sup>st</sup>)</p> <p>welcome letters were provided to the new Directors on behalf of the Board Chair. The Directors appointment will go forward for confirmation at the Annual members meeting and the Directors will be asked to attend the June 28, 2023 Board meeting as a guest</p> <p>*Update Dr Sameer Elsayed declined position due to work commitments.</p> <p>NOTE: Due to Dr Elsayed declining position – A Podolinsky was approved at future mtg as Board Director.</p>
	<b>8.2B (1) Chief of Staff Job Description - Policy 2.4</b>	<p><i>That the Middlesex Hospital Alliance Board of Directors approves Policy 2.4 – Chief of Staff, Vice President of Medical Affairs Job Description as amended as recommended by the Middlesex Hospital Alliance Governance Committee of the Board.</i></p> <p><b>CARRIED</b></p>	<p>√ Updated in policy manual and our Board Portal</p>
	<b>8.2B (2) Policy 2.8 - Selection of Board Officers, Committee Chairs, Committee members</b>	<p><i>That the Middlesex Hospital Alliance Board of Directors approves Policy 2.8 – The Selection of Board Officers, Committee Chairs, Committee Members as amended as recommended by the Governance Committee of the Board.</i></p>	<p>√ Updated in policy manual and our Board Portal</p>

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June 28, 2023	<b>6.2A (1) Hospital Service Accountability Agreement Extensions</b>	<i>That The Middlesex Hospital Alliance (MHA) Board of Director approves the recommendation by the Resources to extend the Hospital Service Accountability Agreement for Four Counties Health Services and Strathroy Middlesex General Hospital for an additional three (3) months (until September 30, 2023) and authorizes the Board Chair and CEO to sign the extension.</i>	√ S. Griffin sent to OH
	<b>6.2A (2) Multi Service Accountability Agreement for Four Counties Health Services</b>	<i>That The Middlesex Hospital Alliance (MHA) Board of Director approves the extension of the Multi Service Accountability Agreement for Four Counties Health Services for an additional three (3) months (until September 30, 2023) and authorizes the Board Chair and CEO to sign the extension.</i>	√ S. Griffin sent to OH
	<b>6.2B 2022/23 Broader Public Sector Accountability Act Attestation</b>	<i>The Middlesex Hospital Alliance Board of Directors approves the BPSAA Declaration of Compliance with Appendices A &amp; C for the period April 1, 2022 to March 31, 2023, be accepted as a recommendation by the MHA Resources Committee of the Board. The Board authorizes the Board Chair and CEO to execute the BPSAA Declaration of Compliance, and that Appendices A &amp; C are submitted to Ontario Health by June 30, 2023</i>	√ S. Griffin sent to OH
	<b>6.2C Four Counties Health Services Multi Service Accountability Agreement Declaration of Compliance – April 1, 2022 to March 31, 2023</b>	<i>That the Middlesex Hospital Alliance Board of Directors approves the Four Counties Health Services Multi-Sector Accountability Agreement (MSAA) Declaration of Compliance for the period April 1, 2022 to March 31, 2023, as recommended by the Resources Committee of the Board The Board authorizes the Board Chair to execute the Declaration of Compliance and submit to Ontario Health by June 30, 2023.</i>	√ S. Griffin sent to OH
	<b>6.3 Board Director Appointment</b>	<i>THAT The Middlesex Hospital Alliance Board of Directors approves the appointment of Ashley Podolinsky as a Board Director to the Middlesex Hospital Alliance Board of Directors commencing for</i>	A recommendation was put forward by the Governance Committee Chair and Vice Chair and in consultation with the Board Chair to appoint Ashley Podolinsky

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		<i>the 2023/24 Board cycle as a recommendation by the Governance Committee of the Board.</i>	as a Board Director to commence for the 2023/24 Board Cycle. √ Annual Declaration signed.
September 27, 2023	<b>7.1 2023/24 Board Work plan</b>	<i>That the Middlesex Hospital Alliance Board of approves the MHA Board Work Plan for 2023-24 in principle as presented. Individual Board Committees will review and approve their work plans and if there are any changes, they will be revised in the Board work plan roll-up.</i>	√
	<b>7.2A Resources Committee – A. Recovery Plan recommendations</b>	<i>That The Middlesex Hospital Alliance Board of Directors approves the recommendation by the Resources Committee of the Board and grants authority to the senior leadership team for the implementation of operational efficiency and cost-saving measures outlined in the Recovery Plan recommendations presented by Shawn Gilhuly, enabling them to take the necessary actions accordingly.</i>	Board and grants authority to the senior leadership team for the implementation of operational efficiency and cost-saving measures
	<b>7.2B Resources Committee – OB Program</b>	<i>That The Middlesex Hospital Alliance Board of Directors approves the recommendation by the Resources Committee of the Board and grants authority to the senior leadership team for the implementation of operational efficiency and cost-saving measures outlined in the Recovery Plan recommendations presented by Shawn Gilhuly, enabling them to take the necessary actions accordingly.</i>	<i>That the Middlesex Hospital Alliance Board of Directors approved to <u>move the discussion on the SMGH Foundation social enterprise recommendations to the in camera session of the Board.</u></i>
	<b>7.2C. Hospital Service Accountability Agreement (HSAA) Extension</b>	<i>That The Middlesex Hospital Alliance (MHA) Board of Director approves the recommendation by the Resources Committee of the Board to extend the Hospital Service Accountability Agreement for Four Counties Health Services and Strathroy Middlesex General Hospital until March 31, 2024 and authorizes the Board Chair and CEO to sign the extension letter and submit to Ontario Health.</i>	√ S. Griffin sent to OH

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	<b>7.2D Multi-Sector Service Accountability Agreement (MSAA) Extension</b>	That The Middlesex Hospital Alliance (MHA) Board of Directors approves the recommendation by the Resources Committee of the Board to extend the Multi Service Accountability Agreement for Four Counties Health Services until March 31, 2024 and authorizes the Board Chair and CEO to sign the extension letter and submit to Ontario Health	√ S. Griffin sent to OH
<b>October 10, 2023 Special Board meeting</b>	<b>2.1 Articles of Amendment of the Corporation</b>	<i>THAT the Articles of Amendment are authorized and approved, and the Articles of Amendment be presented to the members of FCHS for further authorization and approval at a special meeting of members of FCHS</i>	√ S. Griffin filed paperwork on Ontario Business registry portal Note: SMGH was formed pursuant to a special act, which is why Articles of Amendment are not being proposed for SMGH
	<b>2.2 (A) Amendment to Bylaw 1 - FCHS</b>	<i>THAT the board of directors of FCHS approves the recommendation by the Governance Committee that By-Law No. 1 be amended as indicated by the blacklined By-Law No. 1 previously circulated to the Board, with the exception of the proposed change to Section 3.01 of By-Law No. 1 indicated in such blackline. Such amendments to By-Law No. 1 shall be effective as of the date hereof and presented to the Members of FCHS for confirmation at a Special Meeting of the Members of FCHS.</i>	√
	<b>2.2(B) Amendment to Bylaw 1 - SMGH</b>	<i>THAT the board of directors of SMGH approves the recommendation by the Governance Committee that By-Law No. 1 be amended as indicated by the blacklined By-Law No. 1 previously circulated to the Board, with the exception of the proposed change to Section 3.01 of By-Law No. 1 indicated in such blackline. Such amendments to By-Law No. 1 shall be effective as of the date hereof and presented to the Members of SMGH for confirmation at a Special Meeting of the Members of SMGH.</i>	√
	<b>2.3 Nomination of Directors - FCHS</b>	<i>THAT the board of directors approves the recommendation by the Governance Committee of the approval of the nomination of four (4) new directors of FCHS, being Dawn Butler, Shawn Gilhuly, Ron McRae and Cheryl Waters, to hold office for a term of three (3) years or until the third annual meeting of</i>	√ Annual Declarations signed – Ontario Business registry updated.

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		<i>members of FCHS (whichever first occurs) or until their resignation or removal. Such nominees to be presented to the Members of FCHS for election at a special meeting of the Members of FCHS.</i>	
	<b>2.3 Nomination of Directors SMGH</b>	<i>THAT the board of directors approves the recommendation by the Governance Committee of the approval of the nomination of four (4) new directors of SMGH, being Dawn Butler, Shawn Gilhuly, Ron McRae and Cheryl Waters, to hold office for a term of three (3) years or until the third annual meeting of members of SMGH (whichever first occurs) or until their resignation or removal. Such nominees to be presented to the Members of SMGH for election at a special meeting of the Members of SMGH.</i>	√
	<b>2.4 A General ( FCHS)</b> The Chair presented a motion to approve the general resolution included within the Notice of Meeting in respect of the resolutions passed today, being resolution 4 in the FCHS resolutions	<i>THAT the Board approves that any director or officer of FCHS (each, an “Authorized Signatory”) is authorized and directed, for and on behalf of the FCHS to negotiate, finalize, execute and deliver any and all such further documents, agreements, authorizations, elections, filing or other instruments, with or without the corporate seal affixed and to take any and all such further action as such director or officer, in such Authorized Signatory’s sole discretion deems necessary or desirable in order to complete the actions contemplated in these resolutions, such determination to be conclusively evidenced by such Authorized Signatory’s execution and delivery of any such documents, agreements, authorizations, elections or other instruments or the taking of such an action.</i>	√
	<b>2.4B -General (SMGH)</b> The Chair presented a motion to approve the general resolution included within the Notice of Meeting in respect of the	<i>THAT the Board approves that any director or officer of SMGH (each, an “Authorized Signatory”) is authorized and directed, for and on behalf of the SMGH to negotiate, finalize, execute and deliver any and all such further documents, agreements, authorizations, elections, filing or other instruments, with or without the corporate seal affixed and to take</i>	√



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	resolutions passed today, being resolution resolution 3 in the SMGH resolutions	<i>any and all such further action as such director or officer, in such Authorized Signatory's sole discretion deems necessary or desirable in order to complete the actions contemplated in these resolutions, such determination to be conclusively evidenced by such Authorized Signatory's execution and delivery of any such documents, agreements, authorizations, elections or other instruments or the taking of such an action.</i>	
<b>November 1, 2023</b>	<b>7.2 A - Policy 2.7.3 - President and CEO Succession Plan Policy</b>	<i>THAT The Middlesex Hospital Alliance Board of Directors approves the revised Board Policy 2.7.3 – President and CEO Succession Plan Policy as recommended by the Governance Committee of the Board.</i>	√ Updated in policy manual and our Board Portal
	<b>7.2 B. Policy 2.9 Nomination Process for Board Directors</b>	<i>THAT The Middlesex Hospital Alliance Board of Directors approves the revised Board Policy 2.9 – Nomination Process for Board Directors as recommended by the Governance Committee of the Board.</i>	√ Updated in policy manual and our Board Portal
<b>November 29, 2023</b>	<b>No motions in open session outside of regular report motions</b>		
<b>No December meeting was held</b>			